

# JACKSONS

## DRAWING SUPPLIES PTY LTD

**HEAD OFFICE AND WAREHOUSE:** 21 Gibberd Road, BALCATTA WA 6021 ABN 95 008 723 055

Phone: (08) 6241 6400 Fax: (08) 6241 6401 email: orders@jacksons.com.au

## HIRE EASEL SERVICE



Thank you for your enquiry.

- Our easels are primarily used for exhibitions and are therefore **strictly display purposes only**. (We also have new easels available for purchase.)
  - There are 20 easels currently in service. Hire is subject to availability, please confirm with our Customer Service team.
  - Payment is required before easels leave our premises. Our current rate is \$20.00 (incl GST) per easel for one full week. This rate also applies to single day hire.
- A security bond is required. Please note section on Terms and Conditions –we require credit card details or cash deposit of 50% of the current retail value of the easels (model A13102, \$63.95 incl GST) for security purposes.
  - We are unable to offer a delivery service. Arrangements must be made for collection and pickup from our Head Office, we're open Mon to Fri, 8:00am – 4:30pm.  
**Please allow extra time** 1) at pick-up if a demonstration is required; and 2) at return to allow easels to be assessed and checked in.

A copy of the contract is attached, please read it carefully. If you agree to the Terms and Conditions and wish to go ahead, please return the contract form below as soon as possible to secure your booking.

Kind regards,

**Customer Service Team**

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## EASEL HIRE CONTRACT

CONTRACT CONSISTS OF TWO (2) PAGES

### CUSTOMER INFORMATION

<b>COMPANY:</b>	
<b>CONTACT NAME:</b>	
<b>ADDRESS:</b>	
<b>PHONE / MOB:</b>	
<b>FAX / EMAIL:</b>	
<b>PROOF OF IDENTITY:</b> (ie; Credit Card / Drivers Licence / Passport)	

### HIRE INFORMATION

We will contact you to confirm your hire  
and discuss payment options.

#### DISPLAY USE ONLY – ANY DAMAGE TO BE COMPENSATED

<b>RATE PER EASEL:</b>	<b>\$20.00 per week</b> (or part thereof) MINIMUM RENTAL CHARGE IS ONE WEEK, TO BE PAID IN ADVANCE		
<b>PERIOD OF HIRE FROM:</b>	Please allow time for set-up demo.	<b>RETURN DATE:</b>	Please allow time for check-in.
<b>QUANTITY REQUIRED:</b>			
<b>COLLECTION &amp; RETURN ADDRESS:</b>	Jacksons Drawing Supplies, Head Office and Warehouse 21 Gibberd Road, BALCATTA WA 6021 Mon-Fri 8:00am-4:30pm		
<b>VENUE / LOCATION OF EASELS DURING HIRE:</b>			
Would you like a demonstration on how to erect and collapse the Easel at time of pick-up? Please tick appropriate box: <input type="checkbox"/> Yes <input type="checkbox"/> No Please allow extra time for this.			
<b>SEE PAGE 2 FOR TERMS AND CONDITIONS OF HIRE</b>			

# TERMS AND CONDITIONS

1. The Easels are to be collected by **no later than 4.30pm** on the day of hire and **must be returned on the due day**, or an overdue fee will be charged at the rate of \$10.00 per Easel per day.
2. The Easels are to be used for **DISPLAY PURPOSES ONLY – NOT for use with paints etc.**
3. Easels must be returned in the **same condition** as provided; **including their packaging and straps**, the company reserves the right to claim compensation on damages and loss.
4. Boxes: If lost then a charge of \$20.00 per box will apply
5. **SECURITY: A credit card number or deposit of 50% of the current retail value (\$63.95 incl GST) of the total number of Easels hired is required as security or the hire will not be issued.** In the event of the Easel/s being lost, stolen or damaged whilst in your care, the company reserves the right to claim the full retail value of the Easel/s from you, the hirer.
6. Please confirm availability, clearance must be obtained from Management.
7. All prices are inclusive of GST.
8. By signing below, you are agreeing to all of the **Terms and Conditions** as stated above.

<b>ACCEPTED BY:</b> (please print)		<b>SIGNATURE:</b>	
<b>POSITION / TITLE:</b>		<b>DATE:</b>	
<b>CREDIT CARD DETAILS FOR SECURITY PURPOSES</b>			
<b>CARD NUMBER:</b>	-----	<b>EXPIRY DATE:</b>	.../... CCV .....
<b>NAME ON CARD:</b>		<b>CARD TYPE:</b>	

Please return your completed form by **email: [orders@jacksons.com.au](mailto:orders@jacksons.com.au)**  
**fax: (08) 6241 6401**

## EASEL INFORMATION

<b>EASEL MODEL:</b>	Conda A13102 – Tripod field easel Seasoned wood with straps and brass fittings. Suitable for unframed canvas or light-weight frames.
<b>EXTENDED HEIGHT:</b>	Total height when extended is 1.85m.
<b>MAXIMUM DIMENSIONS: FOR DISPLAY:</b>	100cm (40") high X 70cm (28") wide.
<b>MAXIMUM WEIGHT FOR DISPLAY:</b>	5-6kg

### OFFICE USE ONLY

<b>DATE RETURNED:</b>		<b>TIME RETURNED:</b>	
<b>CONDITION:</b>			
<b>ACCEPTED BY:</b>			